

Welcome

Dear families,

Hello and welcome to a new school year, my name is Malinda and I am your child's teacher for 2017. I'm very excited to meet each one of you and to work with your children this year. I thought I would take this opportunity to introduce myself and to outline some key information. I have previously had experience at Ingle Farm Primary School in 2013 and 2014 as Teacher Librarian and Reception/Year 1 class teacher and at Prospect North Primary school in 2015 and 2016 as a Reception class teacher. I am returning to Ingle Farm this year as I have recently won permanency here as a Junior Primary class teacher. I am passionate about working with children in the Early Years and am committed to providing a welcoming classroom environment where students can be engaged in learning through curiosity, exploration and hands-on experiences.

Morning and afternoon routine

Classroom doors will open at 8:55am and children will need to organise themselves for the day. Our class enters and exits through the doors which lead out onto the playground.

Your child will need to:

- Unpack their own school bag and hang it on their bag hook outside the classroom in the center of the building
- Place their lunch box and drink bottle on the labelled shelves
- Place their blue message bag in the designated pink or blue basket

Please encourage your child to unpack their own belongings independently as this is a valuable skill for them to acquire.

Once your child has organized themselves they will then sit at their table with a book and participate in 'Ready Set Read' involving independent or shared reading for 10 minutes. At 9:05am I will call the students to the carpet ready for the roll to be called. I kindly ask that parents leave their children at this stage so that children can be prepared to start the day and be focused on their learning.

Children will be dismissed one at a time at 3:05pm when I have seen their caregiver and children will meet them outside the classroom door. If your child attends OSHC, I will take them down to the OSHC room.

If you are running late in the morning and arrive after 9am, please sign your child in through the office. This is the same for early departures (before 3:05pm) please sign your children out through the office before collecting them.

Brain Break

Each day we enjoy a healthy fruit or vegetable snack. Please provide your child with a cut up (if necessary) piece of fruit or a vegetable everyday so they can participate in this routine.

Allergy Awareness

We would like families to be aware that within our classroom we have students with severe allergies to nuts and bananas in particular. It would be supportive for parents to avoid sending foods to school containing either of these items. I also kindly ask that on birthdays that birthday cakes or edible treats are not provided as this makes it difficult in ensuring all students are kept safe and healthy. We will happily celebrate birthdays in the classroom though without shared foods.

Communication and Library Books

Email will be the preferred mode of communication although if you do not have access to email we can maintain communication using the communication book provided for your child.

Children can borrow one book at a time from the library each week on Fridays, our library borrowing day. When your child has finished with their library book please place it in the green basket in our classroom.

Donations and Volunteering

To help stop the spread of germs, it would be greatly appreciated if each family could please bring in a box of tissues to share with the class for the duration of the year.

If you are interested in volunteering in our class and taking part in classroom activities such as listening to students read, assisting with sight word testing and accompanying our class on excursions, please let me know and I will provide you with further information.

I am looking forward to getting to know your children and yourselves over this coming year. If you have any questions or concerns, feel free to speak to me before or after school, send an email or write a note in your child's communication book.

Kindest regards,

Malinda

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